



Strawberry Hill School Clubs Wrap Around Care

Working in Partnership with other Settings and Agencies Policy

Wrap Around Care =
St James Breakfast and After School Club
St Richard Reynolds Breakfast and After School Club
Twickenham Prep Wrap Club

Creating the framework for partnership working

Partnership working underpins successful delivery of a child's Foundation in a number of ways. It is a requirement to work with professionals from other settings and agencies such as childminders, other day care settings, local and community health services or where children are looked after by the local authority because;

- It ensure continuity and coherence by sharing relevant information
- It helps identify children's learning needs and ensures a quick response to any area of particular difficulty
- It promotes the well-being of all children

Procedures:

- Information shared with other settings and agencies is regarded as third party information. This is kept in confidence and not shared without the consent from that agency.
- The sharing of information about children and families with other agencies is done in line with the procedures set out in the Confidentiality and access to records, GDPR, Special Educational Needs and Safeguarding policies.
- We welcome working with other settings and agencies, and their professional roles are respected.
- We follow protocols for working with other settings and agencies such as child protection.
- Staff from other settings and agencies will not have unsupervised access to children whilst in any of our settings.
- We work very closely with the local authority who offer advice, support and guidance in helping us to self evaluate our service to develop our practice
- We may consult with other settings and agencies to gain information on transitions, topics and health issues, such as drug and alcohol agencies, welfare rights, domestic violence
- Each parent signs a 'working with outside agencies' form upon joining us. Outside agencies such as nannies and childminders also sign this form so that we can all work together.

This policy works in conjunction with our form that is included in our registration pack for working with outside agencies, including parents, schools, nannies, childminders and au pairs.

Reviewed October 2023